Tele-27157534/2120

AIT/0564/LN/Lib   Date: 01 Sept 2022

OFFICE OF PRINCIPAL

NOTICE

Guidelines Regarding Use of 'Turnitin', Anti plagiarism software

1. All are hereby notified that AIT has subscribed for anti-plagiarism software 'Turnitin' for academic year 2022-23.

2. Faculty members willing to use this software will have to complete the following procedure-
    i. Collect an Application Form from AIT Library.
    ii. Fill it completely.
    iii. Get it signed by respective HOD and submit to AIT Library.

3. AIT Library will send the form first to Coordinator, R&D Cell, for allocation of slot and then to Principal, AIT for his approval.

4. After this, Librarian, AIT will create the login account of the concerned faculty member as 'Instructor' in Turnitin software.

5. Intimation of individual login credentials will be sent on official e-mail id (AIT) of the individual by 'Turnitin'.

6. Users' manual for 'Instructor' is available on following URL:
    https://help.turnitin.com/feedback-studio/turnitin-website/instructor/quickstart.htm?_ga=2.266023823.1091667443.1560195239-1202945733.1557952848

7. Students willing to avail this facility will have to make application through their faculty guide who has already enrolled as 'Instructor' in Turnitin. Remaining procedure for students is same as described above in para 2. After this, respective 'Instructor' will have to enroll the student in 'Turnitin' from his / her login account.
    Student will have to complete the following procedure-
    (a) Fill the application form (Format is attached with this notice)
    (b) Fill it completely

(c) Send the form to faculty guide for recommendation. After the recommendation of guide get it approve from the respective HOD.

(d) Submit Form to Library.

User's manual for 'Students' is available on following URL:

https://help.turnitin.com/feedback-studio/turnitin-website/student/quickstart.htm?_ga=2.224009371.1091667443.1560195239-1202945733.1557952848

8. All users are requested that use the Turnitin Software for checking of **self-written work** under the **Fair Use Policy**.

01/09/2022

Dr. B P Patil

Principal

Copy to:

Director:

Joint Director: For information please

HsOD: E&TC
       Mechanical
       Computer   For circulation please
       IT
       ASGE

Training & Placement Officer

Project Officer

Library